

Soundcloud

1. Create an account if you haven't already.

2. Upload your file.

- Click "upload" at the top-right.
- Choose file to upload.
- Fill in "Basic Info."

(You'll see that the URL matches the "title" you give the file: a generic "podcast analysis" is fine if you have no other ideas. At least one "tag" is required: you can keep this simple for now and use "podcast" and/or maybe the topic of the series you are following.)

- Make sure you click the "**private**" field at the bottom.

(For now, Metadata and Permissions aren't critical, though you'll want to think about these when your podcast series goes public.)

- Click "Save."

3. Share your file with me.

- After clicking "Save," you should be brought to a page that will allow you to click on "Go to your track."

(You can also get there by going to "Tracks" in the dropdown menu under your user name to the top right.)

- Click on "share."

(If you went through the drop down menu, mouse over the track to get the share icon.)

- Select "Message" from across the top.
- Send the URL to Byron Hawk.

(When you type in my name, it should pull up my account and you can select it.)

(Alternatively you can copy the "secret" URL under "Share" across the top and email it to me – byron.hawk@gmail.com – with the subject line "Podcast Analysis.")